



## **Board of Directors Board Meeting**

**October 29, 2019 at 8:30 a.m. , Tonawanda Valley Federal Credit Union**

**Present:** Don Brown, Leanna DiRisio, Beth Kemp, Wesley Bedford, Rick Mancuso, Derek Geib, Marty Moore, Marc Johnson, Jeff Gillard, Ted Fortuna, Patti Pacino, Tom Turnbull

**Excused:** Gil Mulcahy, Marty Macdonald, John Roche

**Call to Order: (8:33 a.m.)**

**I. Approval of Minutes:**

1. September 24, 2019 Board Meeting Minutes: W. Bedford made a motion to approve, seconded by J. Gillard and approved by all.
2. October 1, 2019 Mandatory Additional Board Meeting: M. Johnson made a motion to approve, seconded by L. DiRisio and approved by all.

**II. Chamber Update:**

T. Turnbull reported a Workshop on hiring someone with a disability on Wednesday November 13<sup>th</sup> at ARC of Genesee.  
Annual Meeting at Terry Hills on November 14<sup>th</sup> at 11:30.  
March 7<sup>th</sup> Annual Awards: Nominations being taken for Business of the Year  
Ribbon Cuttings: November 1<sup>st</sup> Freight Liner on State st. and Islands Restaurant TBD

**III. City Update:** M. Moore reported that a letter was written to Sam Savarino in regards to the Ellicott Station Project requesting some movement is necessary to continue to move forward, Eli Fish third floor apartment financing is moving forward, Theater 56 lease with City of Batavia was approved, Repairs to the mall roof have started, and BDC has hired a new Executive Director: Andrew Maguire.

**IV. Treasurers Report:** B. Kemp reported that she has been working with Nicole White at Freed Maxick to clean up quickbooks and bring it up to date, that there were several incorrect entries which did not allow for a correct P&L report. She was able to go over some of the accounts that were correct and noted that there was a large difference from Wine Walk income 2018 to 2019. She will continue to work with Freed Maxick on getting the accounts in order and hopes to have a full correct report at next month's meeting. P. Pacino made a motion to approve Treasurer's Report, seconded by J. Gillard, L. DiRisio abstained from vote, all others approved.

**V. Treasurer & Secretary Positions:**

1. Resignation as Board Member/Treasurer- Kristine Duran: L.DiRisio made a motion to approve with regrets, seconded by W. Bedford and approved by all.
2. Resignation as Secretary- Patti Pacino: L.DiRisio made a motion to approve with regrets, seconded by M. Moore and approved by all.

3. Nominations/Votes: L. DiRisio nominated W. Bedford as Treasurer, T. Fortuna seconded and all approved. Wesley accepted the position of Treasurer. L. DiRisio nominated Lisa Casey as Secretary, seconded by W. Bedford and approved by all.

## **VI. Committee Reports**

**1. Promotions:** No Meeting; nothing to report

**2. Design:** No Meeting; nothing to report

**3. Business Development:** No Meeting; nothing to report

**4. Wine Walk:** L. DiRisio reported that wine walk sold approx 535 tickets and it went really well. L. DiRisio will work with B. Kemp to get final numbers and report for overall P&L for event.

**5. Christmas in the City:** B. Kemp reported that applications are coming in for businesses to host activities and participate in the parade, they will be doing the fire barrels again, Horse and Buggy, Train rides, they are looking into lights for Jackson Square and have rented a blow up snow globe for people to get inside of and take pictures, also looking into an ice sculpture.

## **VII. Executive Director Position**

B. Kemp recused herself from the meeting. D. Brown requested volunteers for the hiring committee, Board Members that volunteered to be on the hiring committee and assist with the search for a new Executive Director include R. Mancuso, T. Fortuna, M. Johnson, D. Brown and D. Geib. Board members discussed the salary requirements for position. D. Brown noted that he would like to see the next Executive Director place emphasis on more economic development and not so event centered. He recommends a 3 week search advertising in the local outlets.

Next Meeting will be at 8:30 a.m. at T.F. Brown's

Adjourned: (9:21a.m.) Motion by D. Geib and Seconded by L. DiRisio with approval by all members.

Minutes respectfully submitted by: Beth Kemp