



Board of Directors Board Meeting

November 26, 2019 at 8:30 a.m. , M&T Bank

Present: Don Brown, Leanna DiRisio, Beth Kemp, Wesley Bedford, Rick Mancuso, Derek Geib, Marty Moore, Marc Johnson, Ted Fortuna, Patti Pacino, Tom Turnbull, Gil Mulcahy, Marty Macdonald

Excused: Jeff Gillard, John Roche

Call to Order: (8:28 a.m.)

I. Approval of Minutes:

October 29, 2019 Board Meeting Minutes: P. Pacino made a motion to approve, seconded by R. Mancuso and approved by all.

II. Chamber Update:

T. Turnbull reported March 7th Annual Awards: Nominations being taken for Business of the Year. The Chamber has some Shop Small bags and promotional items if anyone is interested. Small Business Workshops are being finalized for 2020.

III. City Update: M. Moore reported that they continue to move forward with Sam Savarino on the Ellicott Station Project. Mall Roof Repair is in progress. A steering committee will be formed soon for the DRI Projects. Marty will bring the initial design concepts for Jackson Square to the December Meeting and BID will be invited to weigh in. The BDC Building Improvements are moving forward.

IV. Treasurers Report: W. Bedford presented the financials from October 2019 and a year to date report, noting that the wine walk ticket difference from last month was accounted for in paypal ticket sales that were not transferred into account. Professional Fees was high last month due to Freed Maxick fees to file our 990 and CHAR500, along with some quickbooks clean up. Advertising expenses were high due to \$3,600 paid out to the Chamber Visitor Guide. M. Johnson made a motion to approve Treasurer's Report, seconded by Marty Macdonald, and approved by all.

D. Brown moved to edit the agenda moving Executive Director Position discussion before Committee Reports.

W. Bedford made a motion to enter into Executive Session, seconded by L. DiRisio, and approved by all. B. Kemp was asked to excuse herself from executive session.

Motion to exit Executive Session and move into open session made by L. DiRisio, seconded by G. Mulcahy and approved by all. B. Kemp was invited back into the meeting.

V. Executive Director Position: Hiring Committee reported after 2 applicants, Beth Kemp was selected as the new Executive Director to start full time position December 2, 2019. B. Kemp accepts.

VI. Committee Reports

1. Promotions: No Meeting; nothing to report

2. Design: No Meeting; nothing to report

3. Business Development: No Meeting; nothing to report

4. Wine Walk: L. DiRisio reported final numbers and reviewed P&L for event.

5. Christmas in the City: B. Kemp reported there are 15 businesses participating in the window contest, several businesses to host activities and only 16 groups participating in the parade so far, they will be doing the fire barrels again, Horse and Buggy, Train rides, we have rented a blow up snow globe for people to get inside of and take pictures, an ice sculpture, professional carolers and Marktime Marchers band for the parade. B. Kemp requests at least 4 board members to lead the parade with BID Banner: volunteers include D. Brown, L. DiRisio, G. Mulcahy, W. Bedford.

VII. Other: none

VIII. Adjournment: Motion to adjourn was made by G. Mulcahy, seconded by R. Mancuso and approved by all. Meeting adjourned at 9:11 AM.

Next Meeting will be at 8:30 a.m. at T.F, Brown's

Minutes respectfully submitted by: Beth Kemp